



Emergency Food and Shelter National Board Program

OVERVIEW AND GUIDANCE PHASE 39 AND ARPA-R FUNDING CALENDAR YEAR 2022



Emergency Food and Shelter National Board Program

FOCUS AREAS

- **Program Overview**
- **Operating Objectives**
- **Funding For Distribution in Calendar Year 2022**
 - **FY21 – Phase 39**
 - **ARPA-R Supplemental**
- **National Board Allocation Formula**
- **Local Boards and State Set-Aside Committees - Expectations**
- **Eligible Applicant Organizations**
- **Eligible Services to Those in Need**
- **Key Program Dates**
- **Finding Point of Contact for a Jurisdiction/Local Board**
- **Technical Assistance**



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AUTHORIZATION

- McKinney-Vento Homeless Assistance Act of 1987 (P.L. 100-77, as amended)

PURPOSE

- Supplement and Expand On-going Efforts to Provide Shelter, Food, and Supportive Services

GOVERNANCE

- NATIONAL BOARD

IMPLEMENTATION

- Local Boards in Funded Jurisdictions
- Competitive Grant Process





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Funding For Implementation in Calendar Year 2022 (\$530 million):

- **Phase 39 – Fiscal Year 2021 (\$130 million)**
- **ARPA-R – Supplemental (\$400 million)**





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FUNDING FORMULA CRITERIA

- **Qualifying Factors for Phases 39 and ARPA-R:**
 1. 300 minimum unemployed
 2. unemployment and poverty rates at national average
- **State Set-Aside Percentage** - 8% of award to program for Phases 39 and ARPA-R

State Set-Aside Committee consider jurisdictions that do not qualify for an award or are experiencing recent negative economic changes.



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LOCAL BOARD IMPLEMENTATION:

COMPETITIVE GRANT PROCESS:

- Establish application process
- Advertise funding availability in local newspaper
- Keep minutes for the decision-making process
- Verify agency services
- Select agencies for funding
- Allocate the funds

PRIMARY RESPONSIBILITIES:

- Create written appeals process
- Create system to ensure no duplication of service for rent/mortgage and utility expenditures
- Submit all required reports and documentation to the National Board

ADMINISTRATIVE ALLOWANCE:

- 2% of jurisdiction's award



STATE SET-ASIDE COMMITTEES RESPONSIBILITIES

STATE SET-ASIDE COMMITTEES

- Mirror the composition of the National Board
- Establish Own Method for Funding Jurisdictions
- Submit Committee Plans to the National Board by Due Date
 - **Phase 39** – Deadline for submission to be determined
 - **ARPA-R** – Deadline for submission to be determined
- Administrative Allowance: 0.5% of Award to State Set-Aside Committee





ELIGIBLE APPLICANT ORGANIZATIONS

- Nonprofit, faith-based, and governmental organizations that provide food, shelter, and supportive services within the intent of the program
- Past EFSP participation is not a requirement
- Submit applications to the Local Board for funding (point of contact can be obtained via the EFSP website, www.efsp.unitedway.org)
- Must have a Data Universal Number System (DUNS) Number- <http://fedgov.dnb.com/webform>
- Must have a Federal Employer Identification Number (FEIN) - <http://www.irs.gov>
- Maintain a checking account in the organization's name for EFSP deposits
- Pay vendors directly within 90 days for services provided
- Submit required reports

Any agency that is awarded funds that participated in the EFSP in the past and has outstanding compliance exceptions must resolve them prior to the release of funds.



ELIGIBLE SERVICES AND EXPENDITURES

FOOD SERVICES

- Congregate Meals
- Food Purchases
- Home Delivery Meals (e.g., Meals on Wheels)

SHELTER SERVICES

- Mass Shelters (e.g., local shelter facilities)
- Hotel/Motel (up to 90 days per phase)
- Rent/Mortgage (up to 3 months or 90 days per phase)

SUPPLIES AND EQUIPMENT PURCHASES

- Cleaning Supplies For Shelters, Feeding Sites
- Small Equipment Purchases Up To \$300 Per Item (e.g., microwave)
- Personal Protective Equipment



UTILITY SERVICES FOR CLIENTS

- (gas, electric, water), up to 3 months or 90 days per phase

ADMINISTRATIVE ALLOWANCE

- 2% of Jurisdiction's Award
- Local Board Determines Use



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Phase 39 and American Rescue Plan Act (ARPA-R) Funding Implementation Schedule

- 12.15.2021** - Notify Local Boards and LROs of Changes to Program and Advise of Q&A Sessions
- 12.17.2021** - Post Webinar (FY2021 Funding Info, Program Changes, etc.) on EFSP Website
- 1.5.2022** - Release Award Amounts, Local Board Plans and Materials to Local Boards
 - Post Message Advising of Local Board Plans Availability on EFSP Website
- 1.11.2022** - Host Q&A Session for Local Boards and LROs to Respond to Questions
- 1.26.2022** - Host Q&A Session for Local Boards and LROs to Respond to Questions
- 2.15.2022** - Remind Local Boards of Local Board Plans Due Date (**3.11.2022**)
- 2.16.2022** - Host Q&A Session for Local Boards and LROs to Respond to Questions
- 3.1.2022** - Host Q&A Session for Local Boards and LROs to Respond to Questions
- 3.11.2022** - Local Board Plans Due to National Board





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TECHNICAL ASSISTANCE

POTENTIAL APPLICANTS MAY SEEK ASSISTANCE ABOUT THE PROGRAM BY CONTACTING:

- Local Board in the jurisdiction in which they provide food and shelter services (contact information for jurisdictions may be found on the EFSP website homepage)
- EFSP National Board staff

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